

# OKUN FIELDHOUSE

## 2017 SPRING YOUTH BASKETBALL LEAGUE



### REGISTRATION OUTLINE

- Registration Dates
  - Registration opens **February 6, 2017**
    - Early Bird Deadline – **February 24 (\$50 Discount!)**
    - Final Deadline – **March 3**
- Team Registration Requirements – To be turned in by **March 3**
  - Registration Form; mail, phone, fax, walk-in
  - 100% of league fee
  - Conflict Form (must submit w/ Resolution Form)

**Submit all registration materials and payment to:**

Okun Fieldhouse  
20200 Johnson Drive  
Shawnee, KS 66218  
Fax: 913-826-2911

**League Coordinator:**

**Stephanie Chase**  
phone : 913-826-2900  
email: [stephanie.chase@jocogov.org](mailto:stephanie.chase@jocogov.org)  
fax : 913-826-2911

**Supervisor of Officials:**

**Tom Prendergast**  
phone : 913-826-2921  
email: [tom.prendergast@jocogov.org](mailto:tom.prendergast@jocogov.org)  
fax : 913-826-2929

**If faxing or mailing a team registration, the manager will receive a confirmation email. If no email is received, we did not receive your registration.**

**Please do not fax after 5:00pm or on Saturday/Sunday.**

- Items to bring to first game
  - Roster – Official JCPRD rosters must be used. Players must be listed with **names, dates of birth, grades, and parent signatures.**
    - Rosters must be turned in before you play your 1<sup>st</sup> game to avoid forfeit. **Any player without complete information and parent signature on the roster will not be allowed to play.**
  - Coaches Code of Conduct – A signed Code of Conduct must be turned in before you play your 1<sup>st</sup> game to avoid forfeit. Each participating coach must sign each season; a coach may only be on the bench if he/she has signed the Code of Conduct.

### GENERAL INFORMATION

**\*Additional Form Required**

**REGISTRATION ABILITY LEVELS:** Divisions split by age/grade or ability are not guaranteed. Teams are able to report their perceived ability level as “Beginner”, “Intermediate”, or “Advanced” on the registration form. We provide this section on the registration form so that teams can mark their perceived ability level in the case the league coordinator is able to take this into consideration when creating divisions or matchups. The league coordinator reserves the right to combine or split grades/ages as needed to maximize league participation. The following may assist with determining your team’s ability level:

- Beginner – A team made up of players ranging from new to those with minimal experience. Beginner teams may also be made up of players who have played together before however the team is noticeably lower in ability than teams of peers who have played before.
- Intermediate – A team made up of players who have played before. The team may have also played a few seasons together. Players may be average to advanced while the team as a whole typically produces a record of relatively even wins to losses.
- Advanced – A team made up of players who have played before. The team may also have played numerous seasons together. Players may be average to advanced while the team as a whole typically produces a strong winning record each season of play.

**\*Rosters:** A team roster is required before play. No player may play without complete information and parent signature on the roster. You must have a minimum of 4 players to begin a game. We suggest a roster of 7-12 players for the season. There is no set maximum. Players, other than point guard, may be added up until your last game day. All coaches are required to check in at the front desk to drop off their Roster on their first game day.

**Adding Players / Substitute Players:** Players may be added to rosters at any time during the season with the exception of the last game day. A player may be added for the duration of the season or as a substitute for just one game. The purpose of allowing additional players is to encourage participation of children late to the sport and to assist in avoiding forfeits. Any new/additional/substitute player must be added to the team roster with complete information and parent signature before play. Teams and rosters may only include players that fit the age/grade requirements for the registered division. Players will be considered in the grade/ability listed on the roster of their primary team.

- **Legal Example** – If a 6<sup>th</sup> grader is listed on both a 6<sup>th</sup> grade roster and a 7<sup>th</sup> grader roster, that player will be considered in 6<sup>th</sup> grade and legally playing up to 7<sup>th</sup> grade.
- **Violation Example** – If a 6<sup>th</sup> grader is listed on a 7<sup>th</sup> grade roster and/or appears on 7<sup>th</sup> grade scoresheets prior to the addition of that 6<sup>th</sup> grader to a 6<sup>th</sup> grade roster, that player will be considered a 7<sup>th</sup> grader playing down and in violation of JCPRD roster regulations.
- **Legal Example** – If a player is added for play in games 5 and 7 of an 8 game season, that team has legally added a player.
- **Violation Example** – If a player is added to the roster for play on only the last game day of a team's season (game day 8 of an 8 game day season), that team is in violation of JCPRD roster regulations.

**Contesting a Roster:** If you would like to contest the roster of an opposing team, please contact the Youth Sports Coordinator BEFORE the next game day. If a team is found in violation, that team will be subject to disciplinary action deemed necessary by the JCPRD Code of Conduct.

**Roster Check:** The Front Desk Supervisor may approach coaches for a roster check at any time. If any player present is not listed on the roster with complete information and parent signature, that player will be benched for the remainder of that game day and all previous games on that game day will be forfeit.

**Registration Errors:** Teams that register for the wrong division may or may not be moved into the correct division and standings may or may not be counted. Registering for the wrong division may result in playing as scheduled for the duration of the season. If playing down, standings will not be kept for the incorrectly registered team.

**League Team Fee:** The Youth team Early Bird Deadline fee is \$625 for 8 games. The Youth Team Final Deadline fee is \$675 for 8 games. The High School Upperclassmen Early Bird Deadline fee is \$300 for 6 games. The High School Upperclassmen Final Deadline Fee is \$350 for 6 games. This fee ensures the league will be scheduled, courts maintained and prepped, games officiated, teams sanctioned, schedules and standings maintained online, and awards (please see League Awards bullet for information). Late or incorrect registrations are not guaranteed accommodation and a \$100 late fee will be charged.

**Gate Fee:** FREE ENTRY for all league games!

**Length of Season:** The youth season will consist of 8 games and will begin the week of March 27. The High School season will consist of 6 games and will begin March 28. The season duration will be 6 to 9 weeks depending on the number of teams that register and the number of reported conflicts. The season will conclude no later than May 11. The only date guaranteed to be excluded from your schedule is the date you provide on the Conflict Form at the time of registration. The Conflict Form is due by the registration deadline and must be accompanied by your Conflict Resolution Form. All other bye dates are determined by other factors involved in scheduling.

**Time of Games:** Game times will be 5:45pm, 6:45pm, 7:45pm, and 8:45pm. Game times may rotate from week to week depending on the number of teams in each division and the availability of courts. Mondays will be used for overflow for 2<sup>nd</sup> through 4<sup>th</sup> grade, Wednesdays will be used for overflow for 5<sup>th</sup> – 8<sup>th</sup> grade, Tuesday will be used for overflow for High School boys and Thursdays will be used for overflow for High School girls. All dates/time for your division are available for play and games cannot be rescheduled.

**Game Location:** All league games will be played at Okun Fieldhouse – 20200 Johnson Drive Shawnee, KS 66218.

**Inclement Weather Line:** 913-686-6030. Our inclement weather line offers you a FREE iPhone and android app to quickly check the status information. To download the app, go to the market on your phone and search "Rainout line". Download the Rainoutline.com app and search for "JCPRD". When it appears, click the star on the right side of the page and you are all set. To receive updates, go to the app and refresh. At [www.rainoutline.com](http://www.rainoutline.com), you may create an account to receive email and text alerts. Instructions for setting up a rainoutline.com account are available at [www.kcusssasports.com](http://www.kcusssasports.com) on the winter basketball information webpage. We encourage you to relay this information to your team parents.

**Game Schedules:** The full schedule will be posted online at [www.kcusssasports.com](http://www.kcusssasports.com) no less than 3 days prior to the first game. The moment schedules are posted, the Coach/Manager of each team will receive an email update. **Coaches are expected to pass this information to players and parents as well as direct players and parents to the website.**

**\*Conflict Form:** Due by the registration deadline. Each team may submit a conflict form (If submitting a conflict form it must be accompanied by the conflict resolution form). The Conflict Form gives your team an opportunity **BEFORE SCHEDULING** to make the League Coordinator aware of **ONE DATE** over the course of the season when you know you will not be able to field the legal number of players (4); this date will be excluded from your schedule. **Please communicate with your players and parents before submitting this form. Any conflicts reported after the registration deadline will not be accommodated.** Conflicts that arise during the course of the season may result in a forfeit. Forfeits count toward the game count total. This form is intended to prevent forfeits due to a conflict. If your team does submit the conflict form at the time of registration, it may be necessary to have your team play on overflow nights in order to get your league games played in the weeks allotted.

**\*Conflict Resolution Policy Form:** This form provides JCPRD with your permission to release email addresses to opponents. This form **MUST** be submitted in conjunction with the Conflict Form to allow JCPRD to accommodate conflicts.

**In-Season Conflict Reporting Policy and Procedures:** Once the schedule is released, we do not attempt a reschedule unless it is to avoid a forfeit. Based on the flexibility of the schedule, a reschedule may be possible. Please see below for instructions.

If your team becomes aware of a conflict after the schedules have been released, email [stephanie.chase@jocogov.org](mailto:stephanie.chase@jocogov.org) with the following:

1. Sport
2. Team Gender AND Grade AND Division
3. Team Name
4. Conflict Date and Time

If a forfeit is reported by noon the prior day, the original game will be removed from the schedule, and if requested, a reschedule will be attempted. If a forfeit is reported after the deadline, the game will be forfeit as a reschedule will not be possible.

**Friday/Saturday/Sunday/Monday game reschedule requests must be reported by 12:00pm Thursday.**

**Once your game is removed from the schedule it will be up to your opponents whether to take a win via forfeit or work with you on a reschedule. Please refer to the Conflict Resolution Policy for detailed information.**

**Game Standings:** Standings of the leagues will be posted at [www.kcusssasports.com](http://www.kcusssasports.com) beginning the second week of play. These standings will then be updated weekly. **If the standings are incorrect, please email the League Coordinator with sport, gender, grade, division, date, time, court, matchup, and score for the games in question.**

**Tie Breaker for Standings:** End of season standings ties will be broken as follows: 1) Head to Head win/loss record. 2) Head to Head point differential. 3) Head to Head win/loss record vs. next place opponent. 4) Head to Head point differential vs. next place opponent. 5) Tie.

**Score Keeper:** **Each team is responsible for providing (1) one ADULT (18+)** to the scorer's table to operate the scoreboard or keep score on a score sheet during each game. Minors may not take on this role.

**Score Sheets:** Score Sheets are used to input standings. Score Sheets are the only record of game scores. The Standings are a direct reflection of what is submitted on Score Sheets. Please instruct all Score Keepers to accurately record the score and mark the correct final score on each Score Sheet. Score Sheets provide one carbon copy for each coach, please ensure the original Score Sheet for each game is submitted to the front desk supervisor.

**League Awards:** Individual awards will be given to teams finishing 1<sup>st</sup> or 2<sup>nd</sup> place in their division. Awards will be given to the exact number of players listed, with complete information and guardian signature, on your roster. **Forfeiture of the last game of the season will result in immediate loss of place standing/team awards for forfeiting team.**

**Uniforms:** JCPRD requires every team provide some type of uniform whether it be a jersey or a t-shirt, **with numbers on at least one side. Numbers are required on both sides beginning in 5<sup>th</sup> grade.** If your team does not have uniforms, JCPRD does have pinnies your team can check out for your game. If the two teams that are playing have the same color uniforms, the visiting team, as designated by the schedule, will be required to wear the pinnies or change uniforms.

**Equipment:** 2<sup>nd</sup> – 6<sup>th</sup> grade boys & girls leagues will use a standard women's size basketball (28.5"). Game balls must be furnished by teams and will not be provided by JCPRD. The home team, as designated by the schedule, is asked to provide a basketball for the game.

**Individuals Seeking Teams/Extra Players:** To be placed on a list accessible to coaches, please visit [www.kcusssasports.com](http://www.kcusssasports.com) and complete the individual recruit form. If you are a coach in need of some players to fill your roster, please contact the League Coordinator at 913-826-2900 to gain access to our free agent listing.

**Practices - Okun Fieldhouse a-la-carte rentals:** If your team is in need of a practice facility, there are first come first serve rental opportunities for your team at Okun Fieldhouse. Rental rates for Okun Fieldhouse for the duration of the game season for league teams: HALF COURT -\$25/hr, FULL COURT - \$45/hr. To reserve a court at Okun, please call 913-826-2900 to speak with Cathy Seals. Space is limited, we suggest registering your team and calling to set up your rentals ASAP. Your league fee must be paid in full prior to reserving a court at the league team rates. **If interested in spring season practices on Tuesday, Wednesday, or Thursday evenings, that will take place at 5:30pm or later, rentals will be accepted beginning by phone, at 8:30am, on Thursday, March 23. All other days and times are currently open for rental.**

**\*Code of Conduct - Team/Fan Conduct:** The manager of each team must submit a Code of Conduct listing all team coaches with signatures. **The Head Coach must be at least 18 years old.** All coaches are required to check in at the front desk to drop off their Code of Conduct on their first game day. The Head Coach is responsible for keeping their coaches, players, and fans in good conduct. JCPRD does not tolerate taunting, cursing or any other unsportsmanlike conduct. Any type of inappropriate behavior by a coach, parent, or player could result in disciplinary action as deemed necessary by JCPRD. Officials reserve the right to warn, penalize, and/or eject players, coaches, and/or spectators who are in violation of the JCPRD Code of Conduct. **Please remember that this is a youth sports league, we are all here to present a positive example of sportsmanship and leadership to impressionable youth.**

**Interaction with Opponents:** Coaches are required to command the following: The Code of Conduct must be upheld by all members (coaches, players, parents, fans...etc.) of all teams, at all times. Teams are expected to interact positively before, during, and after all games. Sportsmanship must be demonstrated during the captain's meetings, during game play, and at the conclusion of the game when teams line up to meet to show respect for each other and the game. The facility and the parking lot are monitored and if at any time JCPRD staff feel that the JCPRD Code of Conduct has been violated, our staff members reserve the right to contact program administrators and/or police to assist with handling any situation.

**Officiating:** The JCPRD Supervisor of Officials, Tom Prendergast, hires, trains, evaluates, and schedules all officials. For information regarding JCPRD Officiating or to provide feedback, please contact Tom at [tom.prendergast@jocogov.org](mailto:tom.prendergast@jocogov.org).

**Grade Cards:** Grade cards may be requested to rate the performance of Officials. Please complete the grade card and return it to the Front Desk Supervisor.

**Official Complaint:** If you have a complaint or concern, regarding a team, coach, fan, or umpire, that you would like to communicate, please see the league office supervisor to pick up an Official Complaint Form. Only the team manager/coach whose name is listed on the registration form will be able to file an Official Complaint. Once the form is complete, you may leave it with the Front Desk Supervisor or OIC to deliver to the Youth Sports Coordinator or Supervisor of Officials. You may also submit it directly to the Youth Sports Coordinator or Supervisor of Officials via email or fax.

